



মহাশিক্ষা পরিষদ উচ্চ মাধ্যমিক শিক্ষা, মণিপুর
COUNCIL OF HIGHER SECONDARY EDUCATION, MANIPUR
Babupara, Imphal - 795001

GENERAL APPLICATION FORM

APPLICATION FOR:

1. Name in full :
(in block letters)
2. Mother's Name in full :
3. Father's Name in full :

Name of Examination	Year	Roll No.	Registration No. & Year	Name of the Institution	Arts/Sc./ Com/Voc.	Result/ Division	Regular/ Casual/ Private

4. Home Address :
P.O. P.S. District :
5. Purpose of which the document is necessary
6. What happen to the original document ? (for duplicate copy)
.....
7. Name of the institution and University in which he/she is admitted (for Migration Certificate only)
.....
8. Mode of payment i.e. Cash only Receipt No.
Date: Amount :

Date:

Signature of the candidate

Forwarded and recommended for issue of the above document which may be delivered to the person whose specimen signatures are attested below:

1.
2.
3.

*Signature of the Head
of the institution with seal*

Date:

(FOR OFFICE USE ONLY)
Particulars verified and found correct

Date:

Dealing Assistant

DOCUMENTS TO BE ENCLOSED:

1. ***FOR ORIGINAL / PROVISIONAL CERTIFICATE:***

Attested Photostat copies each of Admission Card and Marks Sheet.

2. ***FOR MIGRATION CERTIFICATE:***

Original Registration Certificate, Photostat copies each of Admission Card, Marks Sheet of Class XI / Higher Secondary Examination (whichever is applicable).

3. ***FOR DUPLICATE / TRIPLICATE MARK SHEET OR CERTIFICATE:***

- (a) An affidavit sworn before a 1st Class Magistrate by the candidate / parents/ guardian.
- (b) A copy of the insertion in the Local Newspaper either in English or Manipuri for the lost/ damaged of the document(s) to testify the loss or damage of the Original one.
- (c) Police report.

For Duplicate Registration Certificate or Admission Card only the enclosure (b) is necessary.

- N.B.:**
- 1. ***All the documents are to be attested by a gazetted officer.***
 - 2. ***Separate application forms are to be submitted for different documents/certificates.***
 - 3. ***Incomplete application form and without required fees, documents shall not be entertained.***
